

2020 Union Grove Grant Application

Basic Eligibility. Please complete the following questions:

	Yes	No
1. Is your business located in the Village of Union Grove?		
2. Have you been in business for more than 1 continuous year (from the time of your first sale)?		
3. Are you current with your Racine County Real Estate Taxes?		
4. Are you current with all financial obligations with Racine County, Wisconsin, or any other local unit of government, and have no outstanding fines, penalties, taxes, or other financial obligations owed to these entities?		

If you have answered affirmatively above, please proceed.

Eligible Applicants: Corporations, Partnerships, or Sole Proprietors - please complete the following questions:

	Yes	No
1. Are you working on improvements to your business that are suggested by a professional consultant? If so, provide the company name. _____		
2. Is your business a Pop-Up Store?		
3. If your business is a Pop-Up Store, or were you a pop-up store that now has a minimum one-year lease signed?		
4. Are you developing one of the following sites: <ul style="list-style-type: none"> • Former Subway Retail Center on Hwy 11 (1360 15th Ave) • Former Burger King (1141 15th Ave) and adjacent properties • Former Gas Station in Downtown (802 Main St) • R&R Bar & Grill (1017 Main St) • Former Chevy Garage (919 Main St) 		
5. Has your business been negatively impacted by COVID-19?		
6. Did your business shut down during the Safer at Home Order?		
7. Did your business have to limit operations due to the Safer at Home Order?		
8. Have you been able to secure grant/relief funds included but not limited to PPP (Payment Protection Program), SBA EIDL (Economic Industry Disaster Loan)?		
9. Is your business ownership comprised of 51% or more by a racial or ethnic minority? (defined by section 16.287 Wisconsin Statutes and Chapter Adm 84 Wisconsin Administrative Code- see attached)		
10. Is your business ownership comprised of 51% or more by a woman?		
11. Is your business ownership comprised of 51% or more by a Veteran?		

COMPANY INFORMATION
A. Company Name:
B. Community where the business is operating:
C. NAICS Code:
D. Employer Identification Number (also complete attached IRS W-9):
E. Company Address:
F. First Name, Middle Initial, Last Name and Title of Contact Person:
G. Contact Person Telephone Number:
H. Contact Person Email:
I. Number of Employees:
J. Annual Gross US Sales:
K. Who referred you to this program?
L. Describe your Business.

<p>M. Describe the consultant services and proposed use of funds. Please include the total cost to complete your project.</p>
<p>N. Describe the project and the expected impact of the grant dollars, i.e. increase revenues, adding jobs, etc.</p>

Applicant Responsibility

1.	<u>Processing Fee</u> - 1.5% of the approved grant amount will be due at the time of the grant approval. Fees are due within 10 days of the approval date to ensure grant funds are reserved.
2.	<u>Timing</u> – A complete grant application must be submitted and approved prior to the engagement of a consultant where reimbursement from this grant will be sought. RCEDC Loan Committee reviews the grant applications weekly.
3.	<u>No Adverse Findings</u> – The applicant and operating company must not have any derogatory findings on Wisconsin Circuit Court Access or the Wisconsin Department of Financial Institutions.
4.	<u>Grant Limitations</u> – The applicant understands that no more than 50% of the total eligible consultant costs, for improvements, or \$2,500 whichever is less can be reimbursed. Specifically, if the total, eligible consultant costs equal \$5,000, no more than \$2,500 will be reimbursed. If the total, eligible consultant costs equal \$4,000, no more than \$2,000 (or 50% of \$4,000) will be reimbursed. This is a non-renewable grant.
5.	<u>Annual Grant Application Deadline</u> – Complete applications with all required materials must be submitted by November 30, 2020.
6.	<u>Invoices and Payment Record Deadline</u> – Applicants must submit all invoices and payment records within 90 days of approval of the grant application or by January 25, 2021 whichever is sooner, or the remaining grant funds will be forfeited.
7.	<u>Grant Reimbursement</u> – The approved applicant must submit detailed invoice copies and proof of payment (i.e., cancelled checks, credit card statements or the like). Additional information may be requested to verify the credentials of the consultant. The applicant is limited to two reimbursement requests for the award. If the full grant is not reimbursed with the two requests the balance of the award will be forfeited.
8.	<u>One Year After Reimbursement</u> – The approved grant recipient must agree to submit a memorandum on company letter head that identifies the number employees at your company at the time of the grant approval and the number of employees at your company one year later. Racine County capitalizes this grant program to ensure the retention of employees as well as to encourage the creation of new employment positions. The memorandum will also include a summary of the results of the project that corresponds to the specific outcomes identified in the project grant application. Failure to submit this memorandum will disqualify the applicant from any future grant awards.

Grant Signature Page

In signing this application on behalf of the requesting business, I hereby certify:

1. That all information is complete and correct;
2. That the business is a Village of Union Grove for-profit company;
3. That the business has been in operations for more than 1 continuous years (from the time of your first sale);
4. That the business is working with one of the following organizations: RCEDC, WWBIC, SBDC or an independent consultant as described on the first page of this application;
5. That the business and owners are current with Racine County Real Estate Taxes and have not derogatory findings on Wisconsin Circuit Court Access or the Wisconsin Department of Financial Institutions;
6. That the business certifies that they have no outstanding fines, penalties, taxes, or delinquent financial obligations whatsoever with the County of Racine, Wisconsin, agency, entity or any other local unit of government;
7. That the business agrees to complete the 3-month follow-up survey, which will be provide at the time of follow up;
8. That the information provided may be subject to open records under Wisconsin law, although not all information in them may be subject to disclosure. I recognize that, with respect to any funds granted, the following information, at a minimum, will be treated as subject to disclosure to a person making a request under Wisconsin public records law: the amount of the grant, name and address of party to whom the grant was granted, the purpose of the grant, and names of any other parties involved in the grant.

Signature	Name and Title	Date
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Send all application information and IRS W-9 to:

Racine County Economic Development Corporation
ATTN: Andrea Safedis, Portfolio Servicing Specialist
2320 Renaissance Boulevard, Sturtevant, WI 53177
Email: andrea@blp504.org

WI Administrative Code- Chapter Adm 84.02

American Indian - a person who is enrolled as a member of a federally recognized American Indian tribe or band or who possesses documentation of at least one-fourth American Indian ancestry or documentation of tribal recognition as an American Indian.

Asian-Indian - a person with ancestry originating in India, Pakistan, or Bangladesh.

Asian-Pacific origin- a person with ancestry originating in Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, the U.S. Trust Territories of the Pacific, or the Northern Marianas.

Black - a person with ancestry originating in any of the black racial groups of Africa.

Eskimo/Aleut - a person with ancestry in any of the original peoples of Alaska, Northern Canada, Greenland and Eastern Siberia.

Hispanic - a person with ancestry originating in Mexico, Puerto Rico, Cuba, Central America or South America or whose culture or origin is Spanish.

Native Hawaiian - a person with ancestry in the original peoples of Hawaii.